

# On-Campus Student Employment

Last Modified on 12/09/2019 5:56 pm EST

Through Federal Work-Study Program, students are awarded a part-time job on campus by the Office of Financial Aid and will be assigned a department to work in by the Student Employment Office. Students may be considered for employment depending upon financial need, grades, availability of funds, and other factors.

A student desiring employment must have a current application on file and, if requested for work by a department, must be assigned by the Student Employment Office before beginning work each semester or session. This regulation applies to those who have held student jobs previously, as well as to new applicants.

The pay scale is determined by federal regulations and the Minimum Wage Law which is in effect during the period of employment. A student MAY NOT begin work without a work assignment each semester. Student income earned through on-campus employment is taxable and must be claimed on a tax return.

---